



Horizon Europe: Coordination
and Support Actions



ET-PP 1st review meeting

14/12/2023

Grant agreement: N° 101079696

WP 1: Management and coordination

Duration: M1-M48

WPL: IFAE

Objectives:

- Global management and coordination of the WP activities.
- ET-PP administrative activities including regular scientific and financial reports to EC.
- Contribute globally to increase the social awareness of the project.

WP 1: Tasks

Objectives for the period	Activities carried out in the period	Significant results
<ul style="list-style-type: none"> • Project management and quality guidelines • Data management plan • Establish periodic meetings and internal reporting structure • Distribution lists, webpage, internal repository • Dissemination and exploitation plan 	<ul style="list-style-type: none"> • Distribution of the payments • Set-up consortium agreement • Agenda of meetings (Indico) • Timely production of deliverables • Establish a Google drive repository • Communication through email using the distribution lists • Launch a project website • Running biweekly coordinating meetings and three annual face-to-face meetings since the start of the project 	<ul style="list-style-type: none"> • Deliverable D1.1 (D&E) and D1.2 (DMP) submitted • Financial internal report

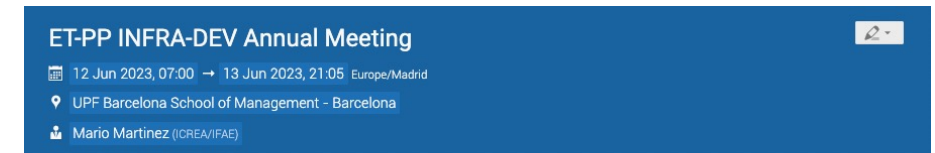
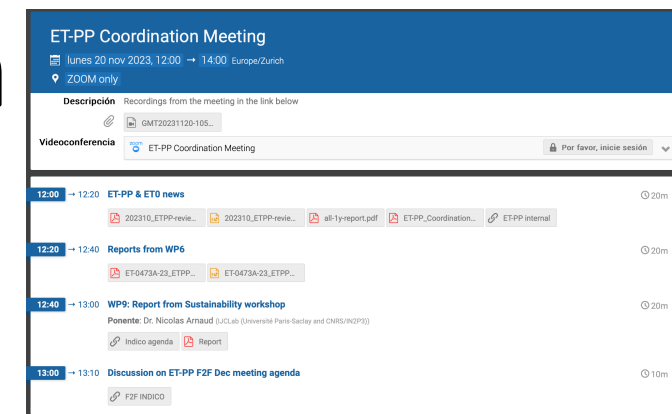
WP 1: Organization and coordination

- **Creation of mailing lists:** etppall, etppwp, etppadmin.
- **Biweekly coordinated meetings:** 25 executive meetings during RP1, information registered on Indico.
- **All the WPs** run biweekly meetings for their own activities.
- **Three annual two-days ET-PP all hands meetings**

July 2022 (kick-off, before project starts), <https://indico.ifae.es/event/1393/>

June 2023 (to prepare RP1), <https://indico.ifae.es/event/1671/>

December 2023 (prepare 2024 timeline), <https://indico.ifae.es/event/1824/>



The ET-PP INFRA-DEV Annual Meeting will be held from 12th to 13th June 2023 in Barcelona, hosted by the Institut de Física d'Altes Energies (IFAE). The venue is the UPF (School of Management) Campus in Barcelona city centre.

The coordinators of the different ET-PP work packages, the coordinators of the ET boards, and the members of the ET governing boards and

WP 1: Dissemination and exploitation strategy (D1.1)

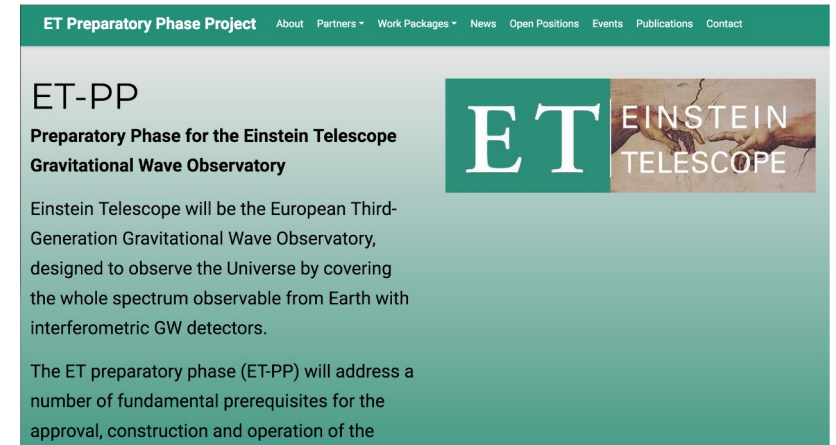
- In collaboration with WP7 and WP10 , living document
 - o updated versions during the life of the project

- Dissemination actions
 - o publications (Open Access Policy and Open Repositories like ArXiv.org)
 - o conferences
 - o annual workshops

- Communications actions (in coordination with WP10)
 - o ET project logo
 - o <https://etpp.iafe.es> and ET website
 - o social networks, branding elements
 - o outreach activities

- Exploitation actions
 - o IPR (Address in the CA)
 - o knowledge management and protection strategy (as described in ET-PP DMP)
 - ET-PP coordinators provided the means for information sharing and knowledge management amongst the members of this consortium

- All partners contribute to public engagement and communicate the results of the project.



WP 1: Data Management Plan (D1.2)

- In collaboration with WP2, WP5, WP6 and WP8 , living document.
- (updated versions during the life of the project)
- Expected size of the data is less than 1TB (ET-PP will produce mostly documents and media material)
 - o This does not include the ET mock data challenges carried out by the ET Collaboration to exercise analysis framework and computing model
 - o WP6 in coordination with WP2 will deliver a Data Management Plan for ET Collaboration data
- FAIR principles are addressed
- The public data repositories of the ET-PP project are
 - o ET Technical Documentation System (TDS) at EGO
 - o ET Engineering & Equipment Data Management Service (EDMS) at CERN under discussion
 - o INDICO repositories at IFAE and CERN for ET-PP coordination meetings, minutes and material
 - o Data not connected to publications is stored locally by each partner
- Data security being addressed by using institutional data centers (CERN, EGO, PIC, etc..)
- All the activities carried out under the ET-PP project comply with ethical principles

WP 1: Critical risks, deviations from Annex I, contingency plans

Not applicable.

WP 1: Deliverables and milestones

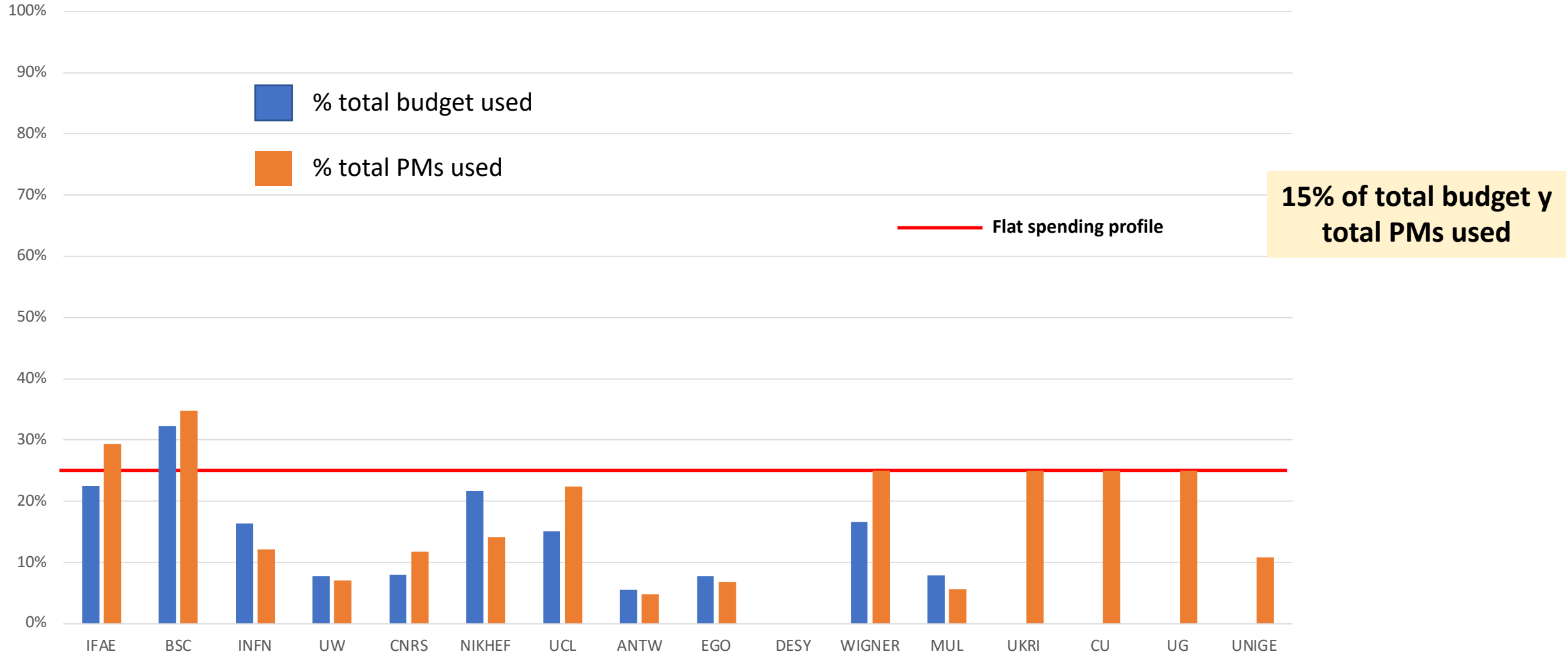
N.	Title	Beneficiary	Submission date as per Annex 1	Actual submission date
D1 (1.1)	Dissemination and Exploitation (D&E) Plan	IFAE	28/02/2023	31/03/2023
D2 (D1.2)	Data Management Plan (DMP)	IFAE	28/02/2023	20/03/2023

WP 1: Contribution from each partner

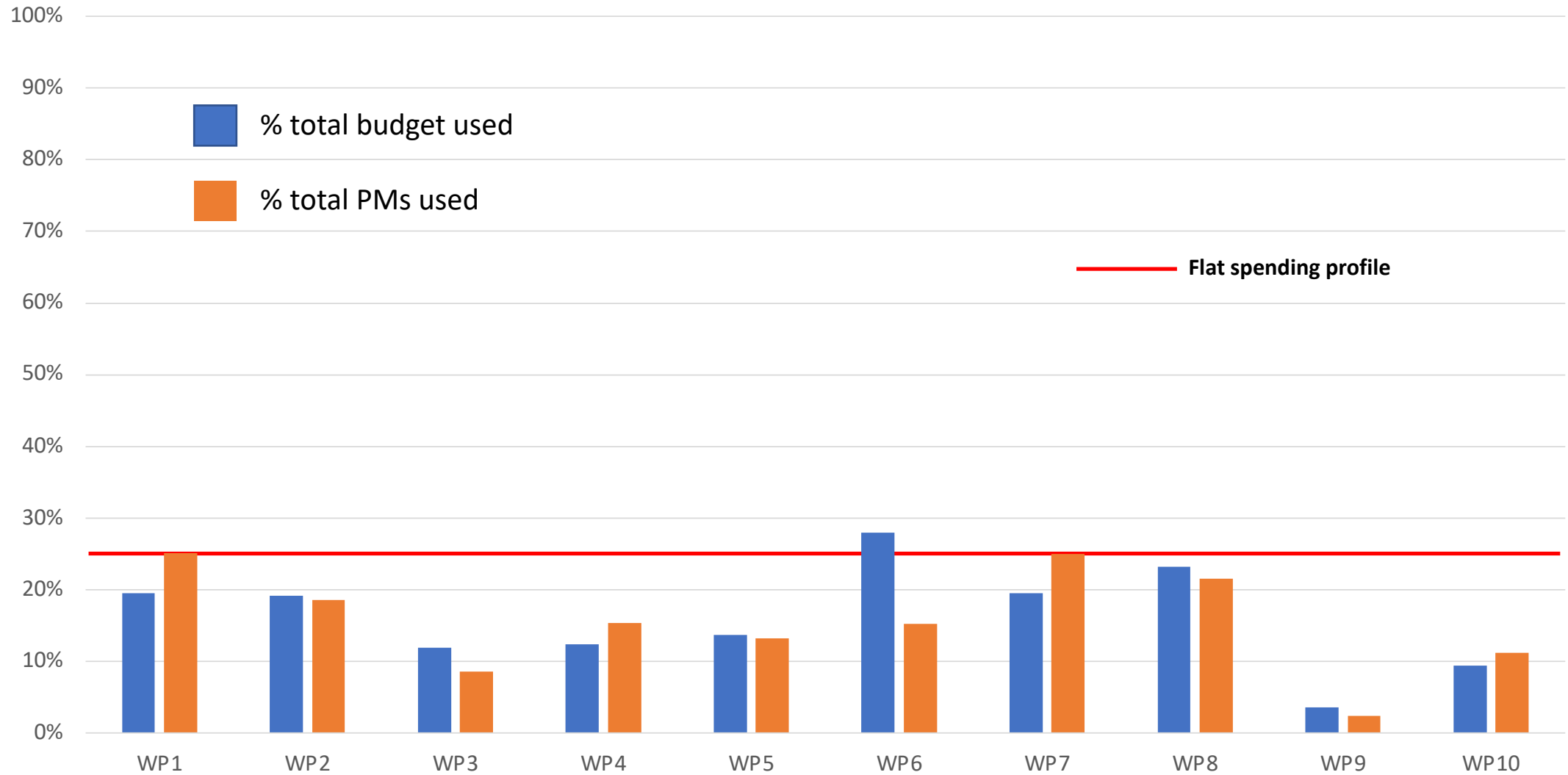
INSTITUTION		PM as per Annex I	PM in the period
1 IFAE	CONTRIBUTIVES	52,8	13,2
	REQUESTED EC	36	9,12
Total Person Months	CONTRIBUTIVES	52,8	13,2
Total Person Months	REQUESTED EC	36	9,12
		88,8	22,32

% PMs used = 25

WP 1: Use of resources per beneficiary in RP1

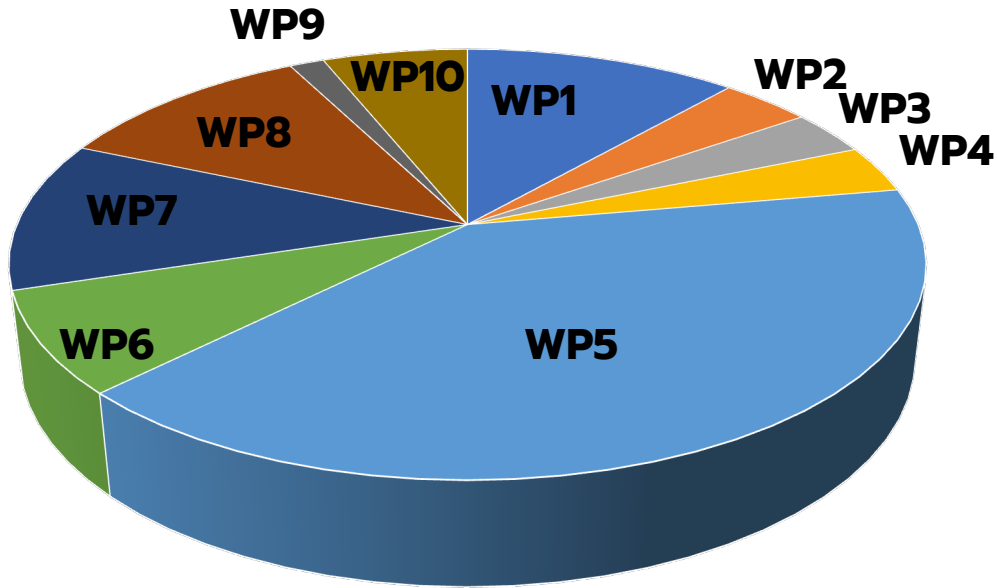


WP 1: Use of resources per WP in RP1



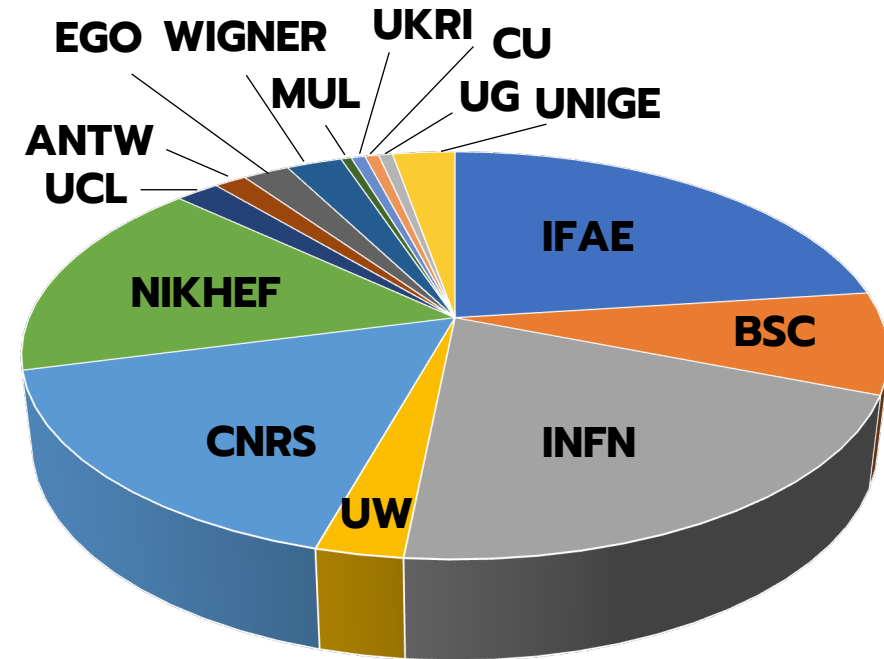
WP 1: Use of resources in RP1: PMs

“Breakdown of actual PMs per WP”



- WP1
- WP2
- WP3
- WP4
- WP5
- WP6
- WP7
- WP8
- WP9
- WP10

“Breakdown of actual PMs per partner”

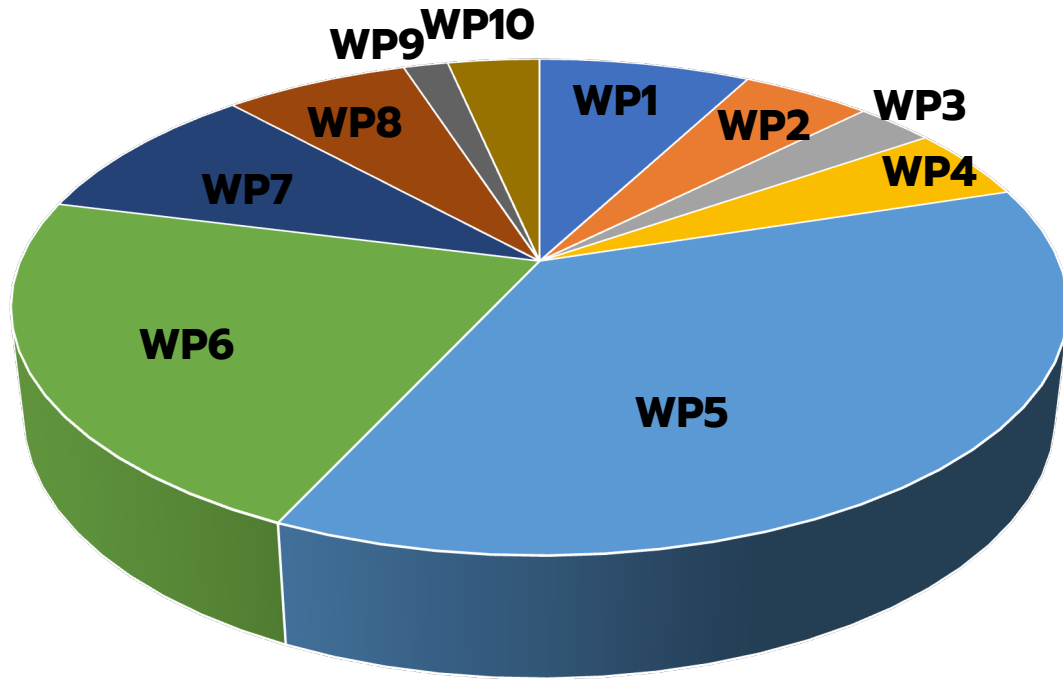


- IFAE
- BSC
- INFN
- UW
- CNRS
- NIKHEF
- UCL
- ANTW
- EGO
- DESY
- WIGNER
- MUL
- UKRI
- CU
- UG
- UNIGE

DESY 0%

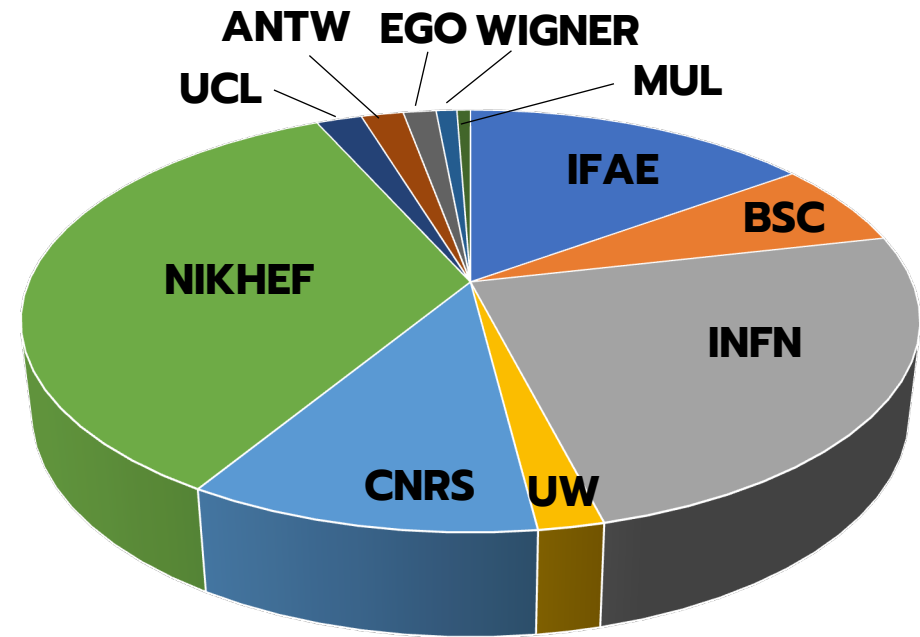
WP 1: Use of resources in RP1: total budget

“Breakdown of actual costs per WP”



- WP1
- WP2
- WP3
- WP4
- WP5
- WP6
- WP7
- WP8
- WP9
- WP10

“Breakdown of actual costs per partner”



- IFAE
- BSC
- INFN
- UW
- CNRS
- NIKHEF
- UCL
- ANTW
- DESY 0%
- EGO
- DESY
- WIGNER
- MUL

WP 1: Outlook and perspectives

- Evolution of the 2024 timeline in terms of deliverables and milestones due dates.
- Distribution of the interim payment.
- Take additional follow-up actions to correct possible deviations from the current plan.
- Organization of two all-hands meeting in 2024 (June, December).
- Internal financial monitoring at M24.



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